



Registration Form

To be completed by those with parental responsibility [1] for the child **(please use block capitals)**.

CHILD'S DETAILS:

Surname of Child:												
First name(s) [in full]:												
Name generally used:												
Nationality:												
Gender:	Boy	<input type="checkbox"/>	Girl	<input type="checkbox"/>	Date of Birth:	D D M M Y Y Y Y	Registration for: Day:	<input type="checkbox"/>	Weekly Boarding:	<input type="checkbox"/>	Flexi-boarding:	<input type="checkbox"/>
Proposed date of admission:	(term and year)						Age at Entry:					
Is English your child's first language?												
	(If not, please state his/her first language)											

PARENT DETAILS:

Father:*	<input type="checkbox"/>	Mother:*	<input type="checkbox"/>	Title:				Father:*	<input type="checkbox"/>	Mother:*	<input type="checkbox"/>	Title:			
Full Name:							Full Name:								
Address:							Address:								
City:				Postcode:				City:				Postcode:			
Occupation:							Occupation:								
Nationality:							Nationality:								
Daytime Tel:							Daytime Tel:								
Mobile Tel:							Mobile Tel:								
Email:							Email:								

Please mention here the names of any other members of the family attending the School or registered for entry, or any other connection with the School:

[Empty text box for family members]

Please state name and address of the present school or educational institution (with date of entry):

[Empty text box for school name and address]

Name of Head Teacher (or equivalent):

[Empty text box for Head Teacher name]

Email:

[Empty text box for email]

Contact number:

[Empty text box for contact number]

Please provide in Confidence, details of any physical or learning disability the child may have of which the school needs to be aware (Please enclose the most recent Education Psychologist's report, if you have one).

[Empty text box for disability details]

Do you wish to apply for Bursary Assistance towards the fees (Bursaries available from Form 4) [2]?

[Empty text box for bursary assistance]

DECLARATION:

We (as the holders of parental responsibility for him/her) request that the above-named child be registered as a prospective pupil of the School AND we enclose a cheque (made payable to Cargilfield School) / bank transfer for the non-refundable Registration Fee of £100.00. (Using your Child's name as reference).

Bank Details:	Account Name:	Cargilfield School
	Sort Code:	83 06 08
	Account number:	00125396
	SWIFT/BIC code:	RBOSGB2L
	IBAN:	GB38RBOS83060800125396

By signing this Registration Form we understand, accept and agree that:

1. registration of our child as a prospective pupil does not secure our child a place at the School but does ensure that our child will be considered for selection as a pupil at the School;
2. if our child is offered a place at the School, such an offer will be subject to the School's terms and conditions for the provision of educational services [3], which will bind us (as the holders of parental responsibility for him/her) in the event (and from the moment) that we accept the place;
3. if our child is offered a place at the School, such an offer will be subject to us confirming that our child has the right to enter, live and study in the United Kingdom;
4. if applicable, the School may request from our child's present school or educational institution: information and a reference in respect of our child; and/or information about any outstanding fees and/or supplemental charges;
5. the School may, with reference to one or both of us: undertake a credit check with a credit reference agency; and/or require you to provide the School's Bursar with a bank reference and/or an up-to-date credit report (including a credit score);
6. the School may process any personal data about either of us and our child, including sensitive personal data about our child (such as medical details), for the purposes of:
 - (i) administering the list of prospective pupils;
 - (ii) the registration, selection and/or admission procedures, including as set out above; and
 - (iii) communicating with parents of prospective pupils about the School and generally managing relationships between the School and its prospective pupils.

Father *

Mother *

Signature:

[Signature box for Father]

Signature:

[Signature box for Mother]

Print Name:

[Print Name box for Father]

Print Name:

[Print Name box for Mother]

Date: D D M M Y Y Y Y

Date: D D M M Y Y Y Y

[1] Parental responsibility is defined in the Children Act 1989 as "all rights, duties, powers and responsibilities and authority which by law a parent of a child has in relation to the child and his or her property". It equates to legal responsibility for the child. If you have any doubts about whether you do or do not have parental responsibility for the child you may wish to seek legal advice.

[2] Bursary assistance may be offered subject to confirmation of financial status and is subject to annual review. Details of arrangements for Bursaries and application forms will be sent to everyone who expresses an interest.

[3] A copy of the current terms and conditions (known as the School's parent contract) is available for your information upon request at any time, but please note that the version of the parent contract supplied may be subject to change prior to the point in time when a place at the School for your child may be offered.